

Village of Cuyahoga Heights Position Description

Position Title:	Lifeguard	FLSA Classification:	Non-Exempt
Reports To:	Assistant Pool Manager	Department:	Parks & Recreation
Approved By:	Mayor	Final Approval/Update:	January 2026

POSITION SUMMARY

Under the general supervision of the Assistant Pool Manager the Lifeguard monitors the activities in the swimming area to prevent accidents and provides assistance to swimmers when necessary.

The physical worksite for this position will be the Recreation Complex & Pool.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following is an outline of the basic duties and responsibilities of the above-titled position. It describes the duties and responsibilities in broad scope, and is not intended to be all-inclusive, and does not constitute a contract of employment. Individual(s) in this position may from time-to-time be assigned other duties as appropriate. This is a seasonal, part-time position.

- Lifeguards must have and maintain a current Lifeguard, CPR/First Aid and Food Allergy certification for the duration of the pool season.
- Communicate and enforce all rules and regulations to patrons as needed, as well as communicate these incidents with manager on duty.
- Always remain alert while on duty, always have equipment ready and handle all incidents in an appropriate manner according to their training.
- May be required to teach swim lessons.
- Maintain the cleanliness and order of the pool area and/or splash pad.
- Vacuum the pool as requested by supervisor.
- Attend all required staff meetings and trainings: at least two hours per month.
- Other duties as deemed necessary by a manager.
- Additionally, dependent upon number of years certified may be required to assist with staff in services and training. This may require extra training.

QUALIFICATIONS (KNOWLEDGE, SKILLS AND ABILITIES)

- Ability to positively interact with the general public.
- Knowledge of lifeguarding, swimming lesson instruction, CPR/First Aid, and public relations.
- Ability to react effectively in emergencies or stressful situations.

Minimum

At least 15 years of age with current certifications in Lifeguarding, First Aid/CPR.

Preferred

Lifeguard experience and WSI.

WORKING CONDITIONS (ENVIRONMENT/PHYSICAL DEMANDS)

Environmental

Work is performed at an outdoor facility and will include exposure to all types of weather conditions, including exposure to the sun, and chemically treated water; and may involve occasional exposure to stressful situations such as rescuing drowning victims.

Physical/Mental

Swimming ability to perform rescue operations; sitting/standing for extended periods of time, and the physical ability to perform rescues when necessary. Occasional stressful/strenuous physical activity when reacting to emergency situations is possible.

Employee's Acknowledgement of Receipt and Understanding

I understand that this description outlines the basic duties and responsibilities of my job in a broad scope and is not intended to be all-inclusive and that I may be assigned other duties from time to time as appropriate. The duties, responsibilities, authority, relationships and accountabilities outlined above are directly related to my job and will be used when evaluating my job performance. I also understand that this position description does not constitute an employment contract between me and the Village of Cuyahoga Heights.

Employee Signature

Date

Print Name