




# SERVICE DEPARTMENT

Our website now features service applications for village residents to apply online!

To apply, go to [www.cuyahogaheights.org](http://www.cuyahogaheights.org), click on the "Online Services" tab then scroll down to "Service Department". Any of our services are available also by calling our service department during normal business hours

from 8:00 a.m. - 4:00 p.m. Monday through Friday.

Services below with  you can request online!

## Garbage Pick Up/ Recycling/ Yard Waste

**When:** Every Monday beginning at 8:00 a.m. (If holidays land on a Monday, delayed until Tuesday)

Our service department collects garbage at no charge to its residents. They will come into your yard and take your garbage tote and recycling container to the curb; afterwards they will carry it back into your yard.

## Newspaper/ Cardboard Recycling

**Location of Recycling Container:** Rear parking lot of Bacci Park

Strictly for cardboard and newspaper. Please make sure to break down your cardboard boxes before placing them in the container. Stop on down and do your part in recycling. If you have a large amount and are unable to take it to the container, call or sign up online for a "Special Pick Up".

## Special Pick Up

**When:** Tuesday mornings (Wednesdays, if Mondays are a holiday)

**Can include:** Oversized items, large quantities or hazardous waste materials.

Sign up by 4:00 p.m. Mondays.

**You'll need:** Name, address, and all information regarding items you would like to be picked up and where they are located. You will then get an email response when the request has been successfully submitted. If you have any questions, please contact Vera at 216-641-3505.

## Charity Pick Up

**When:** First Wednesday of the month

**Donatable items:** Small household items & clothing.

Sign up prior to the first Wednesday of the month. No tax receipts are given for this service. If you have any questions, please contact the service department.

## Table & Chair Rentals

**Cost:** No cost

**Availability:** Limited to 3 tables and 30 chairs

Tables & chairs are offered to our residents to rent for parties held at their residence. Reserve online or by calling the service department.



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## Dumpster Rentals

**Cost:** \$30 each dumpster load

**Rental Duration:** Maximum of two (2) weeks

**Approved items:** Yard waste, construction debris or miscellaneous household items

**Restricted Items:** Carpet, tires, or hazardous waste. **Please do not mix materials!**

Provide your information and select a preferred delivery date for the dumpster and specify the location for placement. You also can drop off cash or check payments at village hall. *Please note that the disposal of debris created from outside the village is prohibited.*

## Pest & Insect Control

**Cost:** Free for residents *\*\*with the exception of termites, bed bugs, and wildlife*

Once we receive a request, the service department will coordinate with our pest control vendor. Additionally, the village conducts exterior spraying of your home in the spring to help prevent unwanted pests from entering. As always, you can also reach out to the service department to report any issues.

## Meals On Wheels

**Cost:** \$25.00 per week

**Age:** 60 years and older

Our senior residents can sign up for one meal a day to be delivered to their home provided by Lori's Custom Catering. Payment must be made by the Thursday prior to the week you choose. If you have any questions regarding this service, please contact Vera at the service department.

## Snow Removal

***All village streets will be plowed and maintained before any driveways are cleared.*** Once the service director determines that village roads and municipal properties are properly maintained, the driveways of qualifying senior residents - using the same eligibility criteria as our grass cutting program. Depending on manpower, time, and safety considerations, the village may assist other residents with driveway plowing during storms producing more than 2–4 inches of snow, upon request. Residents are responsible for clearing their driveway aprons, as these are difficult to re-plow after the streets are done. ***Driveway markers are required for all residents wishing to have their driveways plowed.*** The village provides and installs markers for seniors enrolled in the grass cutting program. Shorter driveways require 4 markers, while longer driveways need 6—placed at the beginning, middle (for long drives), and end. Markers are available for purchase at the service department for \$1 each. ***A waiver of liability must be on file with the service department before any driveway can be plowed.*** If you've previously submitted one and your information hasn't changed, you do not need to complete a new form. Any questions, please call the service department.